

Residential aged care services built environment audit tool

Online version 1.2: Part 2. Action plan template

2. Action Plan – findings and recommendations for action

Initial audit completed by: _____ Date: _____

Environmental recommendation	Describe action and location (for example, room number or area)	Priority	Person referred for action	Estimated time frame for action	Final outcome
		<input type="checkbox"/> Urgent <input type="checkbox"/> Within six weeks <input type="checkbox"/> Within six months Reliant on capital funding			
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